



# Duchesne County Request for Proposals (RFP) for Internal Data Connections

## **Request for Proposal Information**

Deadline for all submittals: Thursday, March 18, 2021 | 2:00 p.m.  
3 printed copies of proposal in sealed bids

## **Introduction/Background/Project Description**

As part of a multiple-stage procurement process the Duchesne County Library Board (DCLB) is soliciting proposals from telecommunications providers engaged in providing services and infrastructure for the installation of internal data connections of a new library located at 50 N. 200 W. in Roosevelt, Utah.

## **Scope of Work**

DCLB is seeking telecommunications providers eligible to participate in procurement pertaining to installation and provision of internal data connections in the new Roosevelt Library, which construction is anticipated to be completed in March 2022. DCLB seeks to obtain reimbursements from the Federal Communications Commission ERate program for libraries and schools to assist in the funding of the project. The successful provider will be awarded according to the ERate and county procurement procedures and documentation.

In connection with this RFP, the DCLB requires qualifications and knowledge of applicable related federal, state, and local government regulatory requirements, familiarity with and knowledge of the Duchesne County standards, the capability to provide and install high-quality internal data connections, and reports, full awareness of applicable requirements from designs, observations, and approvals required before, during and after construction completion, and substantial experience with specific examples of on-time, related project management.

At the direction of the DCLB's designated project managers, the successful telecommunications provider will provide specified professional services for the term of an agreement and such services include:

- Provision, installation, activation, and configuration of the following services and internal connections eligible for FCC ERate reimbursement:
  - Cabling – 6750 ft. Category 6a, 10Gbps, (54) 4 port face plates, (6) 1 port face plates for WAPs
  - Firewall components – Cisco Meraki MX100 or equivalent
  - Racks – (2) x 48U standard racks

- o Routers – (1) Meraki MS250 24 port or equivalent
  - o Switches – (4) 1Gbps (1 48 port Cisco Meraki POE, 1 48 port Cisco Meraki, 2 unmanaged 48 port enterprise grade switches) or equivalent. Stackable, 10 Gigabyte backbone, Main distribution frame; no intermediate distribution frame.
  - o Wireless local area network access points – (6) Cisco Meraki MR5xE (external antenna and coverage), Cisco Meraki MR5x or equivalent
    - Licensing of the WAPs MUST to be listed as a separate eligible cost from the equipment
  - o Uninterruptable power supply – (1) APC Symmetra LX 8kVA Scalable to 16kVA N+1 Battery Backup or equivalent
- Duchesne County utilizes the Cisco Meraki system. Firewall components, routers, switches, and WAPs MUST be compatible with these models to allow for centralized controls of county infrastructure.
  - The equipment models listed above are the current minimum standard. If at the time of installation newer and higher quality models are available, the equipment models should be upgraded to the higher standard.
  - All other necessary internal data connections infrastructure and services not specified in the above list of FCC ERate eligible infrastructure must be listed separately in the bid so that they can be ranked in the scoring rubric accordingly and the eligible infrastructure submitted separately for reimbursement. The ineligible services include:
    - o Cabling – 750 ft. Category 6a, 10Gbps, (9) 1 port face plates for security cameras
  - Coordination and scheduling with Jones and DeMille Engineering and other project general contractors and preparation and submission of reports regarding the progress of the project to or on behalf of the DCLB.
  - All services shall be performed exclusively in the best interest of the DCLB, in strict accordance with all applicable professional, statutory, and regulatory standards and codes and in the most efficient and cost-effective manner practicable.

### **RFP Documents**

The following documents are included as part of this RFP:

- Bidding Documents (Plans and Specifications) for the required for the internal data connections, including equipment and installation for the new Duchesne County Roosevelt Branch Library Building.
- Document 00 41 15 – Bid Form
- Electrical Designs & Specifications

### **Pre-Bid Conference**

A pre-bid conference will be held at 1:00 P.M. local time on Wednesday, March 3, 2021 at the via Zoom <https://jonesanddemille.zoom.us/j/99975431950?from=addon>, by phone 1-669-900-6833 Meeting ID 999 7543 1950. Attendance at the pre-bid conference is non-mandatory but highly recommended. Questions submitted at this meeting will be recorded in the chat and all will be answered in a separate document that will be forwarded to all attendees and uploaded to the FCC Form 470.

### **Selection Criteria**

Evaluation of the proposals will be by library administration, Duchesne County information systems staff, and project managers utilizing the following criteria:

**40 Points – Price of eligible products and services:** Provide prices for bid items indicated on the Bid Form. The low bidder for the sum of eligible items will receive 40 points. All other bidders will receive points as follows:

Amount Higher Than Low Bidder (%)	
0-2	36

2-5	32
5-10	24
10-20	16
20-50	8
>50	0

**20 Points – Prices for ineligible services, fees, or products:** Provide prices for ineligible items indicated on the Bid Form. The low bidder will receive 20 points. All other bidders will receive points as follows:

Amount Higher Than Low Bidder (%)	
0-5	16
5-10	12
10-20	8
20-50	4
>50	0

**15 Points – Cost to train or certify staff on new or existing manufacturer’s equipment**

**15 Points – Prior experience with the vendor:** Provide prior experience providing services to Duchesne County including past projects, project dates, and total project cost information.

**10 Points – Local vendor:** In accordance with Duchesne County procurement code a local vendor is defined as a person, partnership, corporation, or association, or other business entity that at the time of the submission of the bid or proposal has been transacting business in Duchesne County or thirty five (35) miles outside the boundaries of Duchesne County and has its principal place of business (chief executive offices) in Duchesne County or thirty five (35) miles outside of the boundaries of Duchesne County.

Utah Procurement Code 63G-6A also applies.

#### **Submittal Instructions**

Evidence of certification to legally install and configure internal connections must be submitted.

Sealed proposals/bids must be received by the March 18, 2021 by 2:00 PM, at Jones & DeMille Engineering, Inc., 520 West Hwy 40, Roosevelt, UT 84066 at which time the bids will be publicly opened and read. Scoring by rubric and review will occur Friday, March 19, 2021. 3 copies of the proposal should be included in the sealed bid.

The bids will be presented to the Duchesne County Commission at the Commission Meeting on March 22, 2021 for a contract award decision.

For project specific or technical questions, email Matt Yergensen at [matt.yergensen@duchesne.utah.gov](mailto:matt.yergensen@duchesne.utah.gov), copied to Daniel Mauchley at [dmauchley@duchesne.utah.gov](mailto:dmauchley@duchesne.utah.gov). No phone calls will be taken. The deadline for all written questions is Sunday, March 7, 2021 11:59 PM. Answered to valid submitted questions will then be answered in a written document which will be distributed to all meeting attendees, those who submitted written questions, and posted to the FCC Form 470.

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